Do I have to call people, or will email suffice?

You may contact people by whichever means you are most comfortable, however, nothing is more effective than a phone call from an old friend. Due to varying degrees to which people keep in contact with the University, full contact information may not be available for all alumni and may limit the means by which you can contact them.

Talking Points

Introduction:

Hello, my name is __________ and I am a member the class of _______. As a member of the Alumni Weekend Host Committee I am reaching out to classmates to tell you of the great events happening the weekend of June 27-29 and to encourage you to attend. I’d like to talk with you about whether you are planning to attend any events during the weekend. Is this a good time to talk?

UPDATE CONTACT INFORMATION:

Ask your classmates to share any updated contact information with you, especially email addresses and employment.

Encourage them to update their online directory. Accurate information helps:

- Often when alums move they ask for a list of local alumni to connect with.
- Input interest areas, alums want to connect with alums in the same area, or may be looking to switch careers and want to speak to someone in that field.

Alumni Weekend Event Information:

- Alumni Weekend will take place Friday, June 27- Sunday, June 29. Please be on the lookout for the invitation – if they have not received it, ask them for their mailing address.
- Tell them about specific event details
- We would love to see you there and encourage you to tell your friends. The more the merrier!

Follow-up:

After contacting classmates, update your Alumni Relations liaison with progress and result! Add any pertinent information to the online form.

What if a classmate asks me questions that I am unable to answer?

If an alum asks you a question you are unable to answer, please contact your Alumni Relations Liaison. They can give you the information to answer the question, or can contact the alum directly.

Important Info

Alumni Weekend Website: LUC.edu/AlumniWeekend
Alumni Website: LUC.edu/alumni
Giving Website: LUC.edu/give
Alumni Weekend Liaisons:
Bobby Dunlap – 312-915-6647 – rdlap@luc.edu
Bob Ward – 312-915-7267 – rward8@luc.edu